

DIBRUGARH  UNIVERSITY
DIBRUGARH

No: DU/Ex/ CoE/ OEMS/2019/ 7503

Date: 08/08/2019

Circulated through e-mail and Dibrugarh University website only.

To,
The Principals/Heads
All the affiliated/permitted colleges/institutes under Dibrugarh University offering
B.A./B.Sc./B.Com Programmes under CBCS mode

Sub : Implementation of Online Examination Management System (OEMS)

Sir/Madam,

It is our privilege to inform you that the Examination Branch of Dibrugarh University is going to implement the Online Examination Management System (OEMS) for the B.A., B.Sc. & B.Com Programmes under CBCS mode with effect from the academic session 2019-2020 onwards. We also take the opportunity to express our sincere gratitude to all of you for your esteemed support and cooperation by way of making the training programme a big success which was scheduled in the month of June, 2019 for the purpose.

As a first step of the OEMS, the **online registration** for the 1st semester B.A., B.Sc. & B.Com Programmes under CBCS mode will start from **08/08/2019**. The bona-fide students shall have to register themselves into a programme by following the instructions given in the **Instruction Page**. Please note that, the registration process will be closed on **30/08/2019** at 5:00 p.m. and after that no application can be accepted under any circumstances. The students need not submit any printed copy of the application form to the University.

In the above context, we would like to request you to instruct all the 1st semester (CBCS) students of your college/ institute to **go through the instructions very carefully** before submitting the online application form for registration. After successful submission of the online application forms by the students, the respective colleges/ institutes need to verify the data entered by their students. If the entered data is found to be correct, then the college/institute will approve the online application forms of the individual students by clicking the specified 'Approved/ Not-Approved' button available in the drop-down menu of the OEMS software. If any discrepancy is detected in respect of any student by the college/institute, then clicking on 'Not-Approved' button will send a SMS to the concerned student asking him/her to contact immediately the Principal of the college/ Head of the Institute for necessary rectification of the discrepancy. Only those students whose online applications are approved by the college/ institute will be able to pay the Registration Fees of **Rs.350/-** (Rupees three hundred fifty).

Helpline numbers are available in the Instruction Page of the OEMS software. Further, the Principal of the College or the Head of the Institution may contact the System Administrator of Dibrugarh University at his email id sadig@dibru.ac.in for any technical query.

The required URL to open the Registration Page to enroll into a programme by the students is as follows –

<https://dibruexam.in>

The above link will be provided in the home page of DU website as well

Important dates:

The Registration Page will be

active on 08/08/2019 from 03:00 p.m. onwards
closed on 30/08/2019 at 05:00 p.m.

Tentative schedule of activities for registration:

Last date for online form submission by individual student	17/08/2019
Last date for college/ institute to verify & approve the online forms	23/08/2019
Last date for online payment of registration by the students	30/08/2019

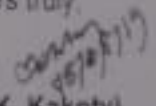
It is advisable on the part of the college/ institute to **verify the students' online forms** from the day one **on a daily basis** in order to avoid the last minute hassle and rush.

The log-in username, password and the link to open the pages for the colleges/ institutes will be sent to the registered email ids of the respective colleges/ institutes. In case of non receipt of the same by 09/08/2019, you are requested to contact the System Administrator, Dibrugarh University.

Issued with due approval.

With best wishes and regards,

Yours truly,

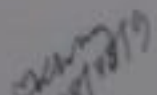

(Dr. P.K. Kakoty)
Controller of Examinations
Dibrugarh University

Memo No: DU/Ex/ CoE/ OEMS/2019/ 7504-12

Date: 08/08/2019

Copy to –

1. The Hon'ble Vice-Chancellor, D U. for favour of his kind information.
2. The Registrar, D U. for information.
3. The Joint/ Dy. Controller of Examinations (C & A), DU for information.
4. The Joint Registrar (Academic), DU for information.
5. The Assistant Controller of Examinations, DU for information.
6. The System Administrator, EDPS Section, DU for information and necessary action.
7. The Programmer, DU, for information and with a request to upload the letter in the University website.
8. The Section Officer, Certificate, Registration & Migration, DU for information & necessary action.
9. Office File


(Dr. P.K. Kakoty)
Controller of Examinations
Dibrugarh University